



# MINUTES

## Byron Southwood P.S. Home & School / School Council

1379 Lola St, London ON N6K 3R6 (519) 452-8100

9/20/2023 | 6:30p.m.-8:40p.m. | School Library

Meeting called to order by Charlotte McQueen at 6:30p.m.

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### Officers

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**Presidents/Co-Chairs:** Charlotte McQueen & Mandy Long

**Vice President/Vice Chair:** Melissa Sharpe

**Treasurer:** Valerie Laufman

**Secretary:** Tonia Siemon

**Fundraising Chair:** Erin Smith

**Past President:** Krista Muncaster

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### In Attendance

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Charlotte McQueen, Mandy Long, Melissa Sharpe, Valerie Laufman, Erin Smith, Tonia Siemon, Nina Rudd, Amy Thompson, Natasha Barby, Kimberly Knight, Matt Ebel, Rebecca Vickers, Kelly McCormick, Elaine Bottomley, Deana Stillitano, Lindsay Ensing, Meredith Lockwood, Dana Davis, Tasha Whyte, Aisha Siddhal, Mustafa Gihafloor, Megan Powell, Darbi Greensides, Chelsey Gibson, Guneet Napal

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### Approval of Minutes/Agenda

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- **GEN-SEPT2023-01 THAT WE APPROVE MAY MINUTES AND APPENDICIES**

**M: V. Laufman S: N. Barby Carried**

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### Approval 2023-2024 Officers

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- Officer Positions were explained to all attendees, as well as each position's importance for operating Home & School.
- Request was made for any new nominations for any positions.

- **GEN-SEPT2023-02 THAT WE APPROVE TO ADD FUNDRAISING CHAIR AS AN OFFICIAL EXECUTIVE POSTION; AND THAT ERIN SMITH WILL HOLD THE POSTION FOR 2023-2024 YEAR.**

**M: M. Long S: M. Sharpe Carried**

- **GEN-SEPT2023-03 THAT MANDY LONG BE MADE CO-PRESIDENT FOR 2023-2024 SCHOOL YEAR REPLACING KRISTA MUNCASTER AND ALL OTHER OFFICERS REMAIN THE SAME.**

**M: E. Smith S: N. Barby Carried**

- Attendees were reminded a Co-Fundraising Chair and/or Co-Cot Lunch Coordinator for 2024-2025 school year would be a huge asset to the continued success of Home & School's fundraising program. Anyone interested is encouraged to talk to Erin Smith at anytime.

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### Home & School Association Members

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- Home and School is actively seeking new members for the 2023-2024 school year.

- The difference between being a voting member for quorum/bi-law purposes and an attendee was explained. Attendees still have equal say in all items discussed in meetings.
- Voting members are asked to attend as many meetings as possible. They may be asked to participate in electronic voting via email if an item can not wait until the next meeting.
- Interested individuals were asked to submit their names to the executive.

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## Proposal Presentation-Lisa Durnin

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- Hydroponic Gardens for Primary Division
  - Request: For three indoor garden hydroponic growing units, extremely fast growing.
  - These have flower and vegetable pod options for purchase.
  - Units are Wi-Fi Activated, easy to control.
  - Only uses a small space on classroom countertop.
  - Provided curriculum links to show how it is applicable to science, health, etc. Also teaches accountability with classroom jobs.
  - Rotate between primary classrooms every few months.
  - Can also be used in conjunction with Eco Club.
  - \$379.65 total for the three units requested 1/3 ratio for primary division.
  - Junior Garden got destroyed, look into replanting spring of 2024 if there were volunteers to assist.
- Badminton Nets
  - School is purchasing a portable system.
  - Comes in pairs, total of \$180.68 for two sets.
  - \$400 was already approved in April 2023.
  - Matt Ebel will look into rackets/birdies with \$120 remaining in approved allotted amount.

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## Principal's Report-Kelly McCormick

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- Teachers are currently working on setting divisional and student goals.
- Games Club should begin running again next week.
- First fire drill and high winds drill completed.
- Cross Country and Soccer have begun.
- Photo Day and Meet the Family Night September 28<sup>th</sup>.
- School had to retire more Chromebook through TVDSB head office technology department due to aging then anticipated; 35 in total.
- Picnic tables are installed.
- EA positions are fully staffed at the school.
- 23 Classrooms this year.

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## Safe & Inclusive School Committee-Elaine Bottomley

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- Social skills of children are identified as being behind post pandemic.
- Brochure will go out to parents to review with students with the framework was about expectations of at school conduct.
- Framework will be used for progressive discipline cases at school to help relieve bullying and conflict.
- Cell phones code of conduct is being discussed.
- Looking for new parent members.
- Student council also participates to have a student voice.

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## Staff Report-Matt Ebel

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- Popcorn should be here soon; with sales beginning shortly. Profit from sales will service debt (\$1099.08) from 2022-2023 school year and fundraise for Gr. 8 graduation this year.
- \$5000 previously approved from Home & School in 2022-2023 budget, plus \$5000 from Byron Southwood TVDSB school fund will buy approx. 30 new Chromebooks at a approx. cost of \$350 each.
- Asked for a yearly tech allotment to be considered from Home and School to help replace aging Chromebooks and other needs as required.
- Basketball season starts early Oct., Volleyball early Jan for Grades 7/8; sometimes school can also make teams for Grade 5/6 if there are enough teams regionally.

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## Treasure's Report-Valerie Laufman

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- Home & School raised \$28,000 in the 2022-2023 School Year through fundraising events. This was used to purchase:
  - Volleyball Equipment
  - \$150 allowance for each teacher
  - Outdoor Equipment for kids
  - Score Board
  - Achievement Awards Gr. 7/8
  - Chromebooks
  - Garbage cans
- Budget meeting will be held in October.

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## Fundraising-Erin Smith

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- Hot Lunch
  - Volunteers Required twice a week. Interested individuals should message Erin on the Home & School Facebook page.
  - Looking for someone to run the Hot lunch program in the future. Would be beneficial to have a person appointed for this the end of this school year to learn from Erin during the 2024-2025 school year.
- Fun Fair:
  - Date: June 7<sup>th</sup>
  - Inquire with Oakridge Optimist or Lions Club to BBQ for us.
  - Committee will be formed at a later date.
- Dance:
  - Two dances this school year: October 26<sup>th</sup> and April 18<sup>th</sup>
  - Dance Committee: Erin, Dana, Megan, Nina, Valerie, Tonia
- London Knights December 1<sup>st</sup> (Kelly McCormick):
  - Gr. 6-8 Glee Club. will sing at the game.
  - Min. 100 tickets must be sold.
  - Tickets will be \$25/each (\$19.50 each cost). Providing an additional fundraising opportunity.
  - London Knights will send some players to the school.

- The Byron Southwood Home & School Association Facebook page has been created to allow the Home and School a forum to discuss fundraisers and events. In order to have it shared by the school the page has to follow specific Home and School Ontario guidelines which includes being a public page and administrated by the Byron Southwood Home and School Association Executive Members. Byron Southwood Moms and Dads will operate separately and provide parents an opportunity to discuss school matters on a private forum.

**GEN-SEPT2023-04 THAT WE MOTION TO ADJOURN**

**M: E. Smith, S: T. Siemon                      Carried**

**Next Meeting Scheduled: October 18<sup>th</sup>, 2023.**