



MINUTES

Byron Southwood P.S. Home & School / School Council

1379 Lola St, London ON N6K 3R6 (519) 452-8100

01/12/2026 | 6:31p.m.-7:47 p.m. | School Library

Meeting called to order by MANDY at 6:31 p.m.

Officers

President/ Chair: Tonia Siemon/Mandy Long

Vice President: Nina Rudd

Treasurer: Valerie Laufman

Secretary: Elisha Bergeron

Fundraising Chair: Candice Avola-Lyons

In Attendance

Present: Tonia Siemon, Elisha Bergeron, Valerie Laufman, Candice Avola-Lyons, Mandy Long, Natasha Barby, Dayna Aalbers, Michelle MacDonald, Lisa Fleet, Tammy Adams, Matt Ebel, Amber Wallace, Kelly Kolech, Charlotte Kaye McQueen, Ismay Herbert, Darbi Greensides, Jenn Whitty, Julianne March

Regrets: Nina Rudd, Scott Mandich, Megan Powell, Alyssa Ostryhon, Ashley Rockwood Armstrong, Meredith Lockwood, Tasha Whyte

Approval of Agenda/Minutes

- **GEN-JAN2026-01 THAT WE APPROVE JANUARY AGENDA**
M: Natasha Barby S: Charlotte Kaye McQueen **Carried**
- **GEN-JAN2026-02 THAT WE APPROVE NOVEMBER MINUTES**
M: Natasha Barby S: Amber Wallace **Carried**

Principal Report-Lisa Fleet

- Learning Agenda - EQAO Results for 2024-2025 are available. More information is available at www.eqao.com. Students achieving provincial standard levels 3 and 4. Grade 3 R - 89%, W - 89% and M - 86%. Grade 6 R - 91% W - 95% M - 82%. The Children worked hard as well as all the staff. Scores had fallen across the province, but Bryon Southwood's scores are high.
- Facilities Update – Main office windows to still be completed. New doors in progress. Doors will be done on the break. Ice storm caused a roof leak causing delays in door installation.
- Parking - Message continues to go home to families requesting that individuals park only in designated spots or use the parking permitted on the side streets. We will use our gate if no

one is following the rules as there is a gate at bottom of parking lot. Question to Mrs. Fleet – Can we do a kiss and ride? – We would need staff to supervise this and not sure its feasible.

- Extra Curriculars - Volleyball has started try outs. Forest of reading starting this week. Will have passports for forest of reading program. K-3 teachers read to the children, 4-8 will have opportunity to sign books out and asked questions to make sure they read the book. When they get a leaf for the tree, their name will go into a draw. Forest of reading encourages kids to read.
- School focus, diversity and inclusion for this month. Google slide presentation for classes. 3 big idea topics, Presentations starting in February.
 - For grades k-2 Ableism life with autism, grades 3-5 neurodiversity learning disabilities Thank You Mr. Falker book, Grades 6-8 racism and discrimination with book Jars of Hope.

Staff Report-Matt Ebel

- Volleyball started, tryouts still going on. Mr. Masek is coaching the girl's team and there is a team of teachers coaching the boys team.
- Carnival is a go but no date yet.
- Makerspace up and running, a group of students will be put together to teach the new items to grades 1-8.
- Arcade will be built in the next month or so.
- Ask from the teachers is can Home and School cover the cost of a Bonhomme costume for \$70. Yes, the Home and School will expense the costume since we allocated \$600 for Play Day/ carnival.
- Mr. Hume has asked for an app called Pixton which is a literacy app to create stories and then makes comics. Pixton comics INC \$162.72.

VOTE – All in favour - PASSED

Financing Report

- **Exhibit 1. Deposits** – shows the deposits to the Home and School Councils bank account for the Month of December.
- **Exhibit 2. Withdrawals** – shows the withdrawals from the Home and School Councils bank account for the month of December

- **Exhibit 3. Total raised to date** – Exhibit 3 outlines the year to date raised funds and highlights estimated totals for other fundraisers left for the 2025/2026. The total raised so far is \$20,146.17.
 - We are down \$1500 over last year for basket raffle. The 3D printing makes up the loss at \$1900.
 - Chromebook fundraiser \$5,660 towards our \$40,000 goal, Mrs. Fleet to order the first set of 10. Stages of ordering 10 chrome books at a time. Matt guesses they last 7-8 years. 8 chrome books for \$3100, would like to have a set for the maker space room as well.
- **Exhibit 4. Items we are Budgeting for 2025/2026**
 - Questions to School – Are you using the Allocated money set aside for \$1200 to bring an Author to do a presentation at the school? Mrs. Fleet and Mrs. Adams looking at an author, just not sure if the author is free.
 - Total left to raise for items is \$8574.25
- **Exhibit 5. Reallocation of funds not used from 2024/2025 year.**
 - Last year Home and School raised money and allocated it to certain items such as the gaga ball pit, tarmac repainting, bike rack and early literacy. There are funds left over for items that will not be going forward \$7004.61. We would like some ideas on what to use this money towards and will consider ideas and do a vote in February.
 - Mrs. Fleet will call Kelly McCormick and ask insight on bike rack. Will have to get facilities to come out and approve it.
 - Basketball nets in the junior yard and intermediate yard could need some updating to use the extra funds for.
 - Extra funds could be spent on outdoor equipment. \$700 not spent yet that is allocated. Table this till February.
 - Funding new shirts for sports could be an option. Do we know how many we need? Mrs. Adam's will connect with Mrs. Bowers. 519 company has the school's logo already. Table till February.
 - No capital project since we are doing the chrome book project.

Fundraising Report

- Valentine's day dance will not be happening this year. There were a lot of talks back and forth and with bad weather the gym would get messy. \$197 will be left over from budget line. Candice will investigate other ideas like candy graham or 3D printed items. Will consider using the munch a lunch purchase site for valentines' items where parents can purchase for their own child. Will have enough for each student to get one. Mr. Ebel mentioned partnering for 3D fundraisers. Candice will investigate treat days for fundraising.
- Goodwill fundraiser will be happening, and we will be having everyone drop off at the Oxford Road depot. Nina will confirm. This fundraiser will tentatively be the week after March break starting Friday March 13th, 2026.
- Megan and Michelle are chairing the spring market. We will do \$40 for adult table, \$20 for kid's table. This event is more of a community event than a huge money maker. This year we will do

a Thursday night and avoid the extra costs for school use on the weekend. 3 food trucks booked already, Diva Donuts, Teka Tomato and Rocky Mountain Pizza. Date for Spring market is set for Thursday April 30th, 2026. This year Home and School can use the Zeffy app for payments. Vendors will pay in advance for tables. Mentioned that we should fill the gym space first before using other sections of the school. Will need to ask the grade 8's if they want to do a snack table again. Nina is looking into doing a used book sale during the spring market, since this year it would not conflict with the scholastic book fair.

- Funfair will be on Friday June 5th, 2026, this year. Will do presale for the BBQ and game cards again since it was successful last year. Dippin Dots, the Gym and, BBQ are booked already. Home and School Committee are looking for volunteers to help with before the event and the day of. Highschool students welcome. Nina will be buying prizes for the games.

New Business/ Existing Business

- New school being built in the West London region and Tonia was wonder if Thames Valley made it clear on the new boundaries. Mrs. Fleet has no information on boundaries and suggests checking the website.
- Could we consider Moving the meetings to 6:00pm? Consensus of the council is to keep it at 6:30pm. No changes moving forward.
- Dayna brough up new equipment or additions to the kindergarten yard. Mrs. fleet will investigate it with staff and facilities after the inquiry of bike racks. Mrs. Adams mentioned things attached to the fence, however our school yard is surrounded by houses, and they may not like musical instruments attached to the fence. Home and School will need someone from the school to come forward with an idea and cost for planned project for the kindergarten yard. We could consider raising funds for this capital project once Chrome book fundraiser is complete.

GEN-JAN2026-03 THAT WE MOTION TO ADJOURN

M: Darbi Greensides S: Amber Wallace

Carried 7:47 pm

Next Meeting Scheduled: February 2, 2026, 6:30 pm

Exhibit 1. Deposits to bank account.

Dec - Byron Southwood School 2025 Financial Report

Prepared by: Valerie Laufman

Opening Balance Nov 1, 2025		\$49,367.74
<u>Deposits</u>		
12/1/2025 Munch Account Payable Pmt	\$1,016.44	
12/8/2025 Munch Account Payable Pmt	\$215.10	
12/15/2025 Zeffy (Donation)	\$5.00	
12/15/2025 Munch Account Payable Pmt	\$382.18	
12/22/2025 Munch Account Payable Pmt	\$102.62	
12/22/2025 Zeffy (\$325 3D Printing, \$285 Donation)	\$610.00	
12/29/2025 Zeffy (Donation)	\$170.00	
12/29/2025 Munch Account Payable Pmt	\$13.77	
<u>Total Deposits</u>		\$2,515.11

Exhibit 2. Withdrawals from bank account.

<u>Withdrawals</u>		
12/1/2025 Chq# 1132 - Ricco Fundraising - Popcorn Grad	\$674.00	
12/1/2025 Monthly Fee	\$11.15	
12/2/2025 Chq# 1113 - Nov 26th - Marble Slab	\$981.90	
12/3/2025 Chq# 1134 - Petty Cash - Float for 3D sales	\$200.00	
12/3/2025 Chq# 1090 - Oct 9th - Booster Juice	\$1,095.00	
12/3/2025 Chq# 1099 - Nov 6 - Booster Juice	\$1,125.00	
12/3/2025 Chq# 1029 - June 12th Booster Juice	\$1,136.25	
12/11/2025 Chq# 1117 - Dec 9th - Byron Pizza	\$1,102.00	
12/11/2025 Chq# 1118 - Dec 11th - Wokbox	\$1,719.88	
12/11/2025 Chq# 1135 - Marshall's Pasta Mill	\$1,235.00	
12/17/2025 Chq# 1114 - Nov 27th - Wellness Café Wraps	\$874.50	
12/24/2025 Chq# 1119 - Dec 16th - Subway	\$1,041.75	
12/24/2025 Chq# 1115 - Dec 2nd - Subway	\$1,064.75	
12/24/2025 Chq# 1121 - Dec 18th - Wellness Café Pasta	\$1,072.20	
<u>Total Withdrawals</u>		\$13,333.38

Exhibit 3. Total raised to date \$20,146.17

Fund Raiser 25/26	\$ Raised	
Rollover 24/25	\$7,483.02	Complete
Block 1	\$4,783.89	Complete
Block 2	\$5,322.91	Estimate
Block 3		
Block 4		
Block 5		
Basket Raffle	\$1,976.84	Estimate
Good Will		
Dec - Byron Pizza Family Night	\$336.28	Complete
March - Byron Pizza Family Night		
Factory Shoe		
Western Fair Share	\$78.00	Complete
Spring Market		
FunFair		
Mable's Labels	\$164.73	Complete

Exhibit 4. Items we are Budgeting for 2025/2026

Item	Request	Raised	Left to Raise
Membership Fees	\$500.00	\$675	\$175
Bank Service Charges	\$400.00	\$400	\$0
Home and School Misc Items	\$250.00	\$250	\$0
Graduation	\$2,000.00	\$2000	\$0
Teacher Allowance (42x200)	\$8,400.00	\$8,120.88	\$279.12
Staff Appreciation	\$1,100.00	\$1100	\$0
Gifts-Staff leaving, Bus Drivers, Custodial, Crossing	\$650.00	\$650	\$0
Dance	\$900	\$900	\$197.07 Left Over
Library Lunch Club	\$500	\$500	\$0
Grade 8 Awards	\$500	\$500	\$0
Forest of Reading	\$1,200.00	\$1,200	\$0
Author/School Assembly	\$1,000.00	\$1,000	\$0
Music Program	\$3,317.20	\$0	\$3,317.20
Technology	\$5000.00	\$0	\$5,000
Outdoor Play + Ball Pump	\$700	\$700	\$0
Play Day/Carnival	\$600	\$600	\$0
Arcade	\$1,200	\$1,200	\$0
Pop Up Tent	\$350.29	\$350.29	\$0
Total	\$28,567.49	\$20,158.30	\$8,574.25

Exhibit 5. Reallocation of funds not used from 2024/2025 year.

Budget Expences from 24/25	Predicted 2024/25	Funded	Over/under
2024/25 Budget Items			
Uline Cart for Hot Lunches	\$ 500.00	\$ 428.00	\$ 72.00
Chrome Books	\$3,000.00	\$ 3,118.33	\$ (118.33)
Flutes	\$ 3,000.00	\$ 2,839.97	\$ 160.03
FDK Furniture	\$ 2,065.00	\$ 2,774.09	\$ (709.09)
GagaBall Pit	\$ 4,500.00	\$ -	
Early Literacy	\$ 600.00	\$ -	
Tar Mac	\$ 1,000.00	\$ -	
Bike Rack	\$1,500.00	\$ -	???
	\$ 16,165.00	\$ 9,160.39	\$ (595.39)
Total Available Allocate:			\$ 7,004.61